

*You are respectfully requested to turn off all cell phones during this meeting.*

*Thank you.*

**REGULAR BOARD MEETING  
NOTICE AND AGENDA**

(Agenda is subject to change 24 hours prior to scheduled meeting)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Apache Elementary School District Board of Education and to the general public that the Apache School District Board of Education will hold a meeting open to the public on **03/07/2017** beginning at **5:30 pm** in the Board hearing room located in the School Building. *Pursuant to A.R.S. §38-431.03 (A)(3) the Board may vote to move into executive session at any time in order to consult with the Board's attorney in person or via telephonic conference call on any matter listed on the agenda.*

**I. PRELIMINARY MATTERS**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Adopt the Agenda
- E. Approval of Minutes- February 14, 2017 and February 24, 2017
- F. Report of Board President

**II. CONSENT AGENDA**

*(Items on the Consent agenda item will be enacted without separate discussion of each item, but may be removed from the Consent agenda item and placed as a separate action item per a Governing Board Member request for discussion/action.)*

- A. **Payroll Vouchers** – Ratification of Payroll Vouchers 16 & 17
- B. **Expense Vouchers** – Ratification of Expense Vouchers 1713 & 1714
- C. **Verification of Treasurer's Deposits** – 111450, 111548 and 11739

**III. DISCUSSION/ACTION ITEMS**

The Board will discuss and may choose to take action on any item listed below:

**A. Second reading for the following policies-**

- Policy JR-EA – Student records need the specific location and custodian of student records
- Policy JEB – Entrance Age Requirements (J-0600) Apache Elementary has no preschool
- Policy GCD – Professional Staff Vacation and Holidays – Apache does not offer vacation time for any professional staff.
- Policy GCQF – Discipline, Suspension and Dismissal of Professional Staff Members (G6100) – Choose options A or B
- Policy JK-ED Student Discipline (J-4634) – This guide needs further review before we put into policy.
- Policy GCO – Evaluation of Professional Staff Members – We will incorporate Item 1 and Item 2 into policy as written. District language (Inadequacy of Classroom Performance) attachment #2.
- Policy JKE – Expulsion of Students (J-4900) – Choose option A or B and change wording “Superintendent” to “Head Teacher”

**B. Second reading for the following policy advisories-**

- Policy Advisory #500...Policy BE -School Board Meetings
- Policy Advisory #502...Policy JL- Student Wellness
- Policy Advisory #504...Policy BCB-Board Member Conflict of Interest
- Policy Advisory #505...Policy BDB-Board Officers
- Policy Advisory #507...Policy BEDBA- Agenda Preparation and Dissemination
- Policy Advisory #508...Policy ECB- Building and Grounds Maintenance
- Policy Advisory #509...Policy GDF-Support Staff Hiring
- Policy Advisory #510...Policy GDFA-Support Staff Qualifications and Requirements
- Policy Advisory #516...Policy JQ-Student Fees, Fines and Charges
- Policy Advisory #518...Policy KF-EA-Community Use of School Facilities
- Policy Advisory #523...Policy FCB-Retirement of Facilities-**Deleted**
- Policy Advisory #524...Policy GBI- Staff Participation in Political Activities
- Policy Advisory #525...Policy GDQA-Support Staff Reduction in Force
- Policy Advisory #526...Policy IKE-RB-Promotion and Retention of Students
- Policy Advisory #536...Policy BEC-Executive Sessions/Open Meetings
- Policy Advisory #537...Policy BEDA-Notification of Board Meetings
- Policy Advisory #538...Policy BEDH-Public Participation at Board Meetings
- Policy Advisory #539...Policy EBBB-E-Accident Reports
- Policy Advisory #540...Policy GBEB-R-Staff Conduct
- Policy Advisory #541...Policy GCCC-ED-Professional/Support Staff Leaves of Absent w/o pay
- Policy Advisory #542...Policy GCQF-Discipline, Suspension & Dismissal of Professional Staff
- Policy Advisory #543...Policy IKE-Promotion and Retention of Students
- Policy Advisory #547...Policy KDB-R-Public Right to Know/Freedom of Information
- Policy Advisory #548...Policy BDF-Advisory Committees
- Policy Advisory #549...Policy JK-Student Discipline
- Policy Advisory #550...Policy JLDB-EA,EB,EC,ED-Restraint and Seclusion
- Policy Advisory #551...Policy KF-Community Use of School Facilities
- Policy Advisory #552...Policy EBAA-Reporting of Hazards Warning System
- Policy Advisory #554...Policy IKE-RB-Promotion and Retention of Students
- Policy Advisory #556...Policy JC-School Attendance Areas
- Policy Advisory #557...Policy JFABD-Admission of Homeless Students
- Policy Advisory #558...Policy JFB-Open Enrollment-Review
- Policy Advisory #559...Policy JICI-Weapons in School
- Policy Advisory #561...Policy JL-RA-Student Wellness
- Policy Advisory #562...Policy JLCD-Medicines/Administering Medicines to Students
- Policy Advisory #563...Policy JRR-Student Survey
- Policy Advisory #564...Policy KB-Parental Involvement in Education
- Policy Advisory #566...Policy LC-Relations with Education Research Agencies

**C. Adopt 2017-2018 Apache School Calendar**

**D. Contracts and Notice of Employment for current Apache School Employees for FY2017-2018 school year**

- Palma Hudson-Head Teacher (certified)
- Tamara Winkler-Business Manager (classified)
- Tanya Guillian-Teacher Assistant (classified)

**III. REPORTS/DISCUSSION ITEMS**

**A. Reports**

- Head Teacher – Mrs. Hudson
- Enrollment Report – Mrs. Hudson
- Business Office Reports – Business Manager, Mrs. Tamara Winkler
  - District budget balances/budget update
  - District Travel-expenditures

**B. Discussion Items- No action will be taken on the following items-**

- Maintenance-Bus and teacherage
- Gas Tank
- Putting policy on ASBA website (Policy Bridge)
- Job Description for all Apache Elementary Employees

**IV. Public Comments (comments shall be limited to 3 minutes)**

*The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Head Teacher to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Note: Any individual desiring to address the Board shall complete a form (Request to Address Board) and give this form to the Board President before the meeting begins. Personal attacks upon Board Members, staff personnel, or other persons in attendance or absent by individuals who address the Board are discouraged. Presenters are cautioned that statements or representations concerning others that convey an unjustly unfavorable impression may subject the presenter to civil action for defamation. Policies KE, KEB, KEC, and KED are provided by the Board for disposition of legitimate complaints, including those involving individuals. In accordance with Governing Board Policy BEDH, if considered necessary, the Board President shall set a time limit on the length of the comment period. In order to insure that each individual has an opportunity to address the Board, the President may also set a time limit for individual speakers. "Call to the Public" is not an open discussion with the Board and Superintendent.*

**V. UPCOMING EVENTS**

- Next regular board meeting..... **April 11, 2017 at 5:30pm**

**VI. ADJOURNMENT**

*(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting)*

Certification of posting:

I, \_\_\_\_\_, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on the \_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_ o'clock \_\_. m.

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Signature/Title